STEP 2: Recruit A Committee

Category: Class Reunion Planning Center
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Committee Size

Your reunion planning committee can be as small as a single dedicated organizer—or expanded to include several people—depending on the scope of the tasks involved and the time available. The key is not the size of the committee, but how effectively the workload is managed.

As the committee grows, responsibilities can be distributed more evenly, reducing burnout and improving efficiency. Ideally, the group should be diverse and include people who were not all part of the same social circles in high school. This diversity helps extend your reach when tracking down classmates and encourages broader participation when promoting the event.

While some committees try to handle every decision collectively, this approach can slow progress. In many cases, it's far more effective to divide into smaller working groups or assign specific roles. Matching tasks to individual strengths makes a significant difference. Someone with a background in advertising or public relations can focus on outreach and promotion, while those with business or negotiation experience may be better suited to working with venues and vendors.

A well structured committee, with clearly defined roles, will keep planning on track and make the entire process more manageable, and more enjoyable for everyone involved.



Committee Tasks

We recommend the following breakdown of responsibilities:

