

MyEvent Website Ticket Guide

Step 1 : Adding a RSVP

reunion 2025 Kennedy
https://myevent.com/kennedyreunion2025

Contact us Share View site

Site Builder Administration Reports

Builder Home Layout Features Settings

Event Tickets

BUILDER > FEATURES > EVENTS > REUNION 2025 KENNEDY > MANAGE TICKETS

Manage tickets

Add paid ticket **Add free ticket**

| Ticket | Price | Fees paid by | Status | Actions |
|----------------|-------------|--------------|-----------|--|
| reunion ticket | \$20.00 USD | Organizer | Published | ? 🗑️ + |

Step 2 : Fill registration info

Builder Home Layout Features Settings

Event Tickets

BUILDER > FEATURES > EVENTS > REUNION 2025 KENNEDY > MANAGE TICKETS > ADD FREE TICKET

Add free ticket

Ticket details

Title
RSVP

Publish
Publish this ticket

Type of ticket
Registration

Image
Choose file [Browse](#)

Description
Just to get a name count, please fill out if you think you are likely to attend.
I

Build with [tinyMCE](#)

Ticket quantities

Quantity available **Minimum per order** **Maximum per order**

Display remaining tickets

Step 3 : Click [Save ticket](#)

Title
RSVP

Publish
Publish this ticket

Type of ticket
Registration

Image
Choose file [Browse](#)


Description
Just to get a name count, please fill out if you think you are likely to attend.

Ticket quantities
Quantity available Minimum per order Maximum per order
 Display remaining tickets

Ticket visibility
Hide ticket until Hide ticket after
 Display time remaining to purchase Display who's coming
Your timezone is currently set to EDT. [Click here](#) to change your timezone.

[Save ticket](#)

Step 4 : View your website

 [Buy tickets](#) [Create an event](#) [Share](#) [Menu](#)

REUNION 2025 KENNEDY

Welcome everybody, this is the official page for the Kennedy reunion. Looking forward to meeting everybody.

BUY TICKETS

| | |
|--|------------------|
| RSVP Just to get a name count, please fill out if you think you are likely to attend. | QUANTITY None |
| reunion ticket - \$20.00 please enter your first name and last name . | QUANTITY None |

WHO'S COMING

Step 5: Test your ticket(s)

myevent Buy tickets Create an event Share Menu

REUNION 2025 KENNEDY

Welcome everybody, this is the official page for the Kennedy reunion. Looking forward to meeting everybody.

BUY TICKETS

| | |
|--|------------------|
| RSVP Just to get a name count, please fill out if you think you are likely to attend. | QUANTITY 2 |
| reunion ticket - \$20.00 please enter your first name and last name. | QUANTITY None |

Subtotal: \$0.00
Fees: \$0.00
Total: \$0.00

Buy Tickets

Step 13 : Fill out ticket

Your Information

Full name * Email address * Phone number *

I want to hear from MyEvent

RSVP

Number of registrants: 2

Registrant #1 - Details

First name * Last name *

Do not display name on website

Registrant #2 - Details

First name * Last name *

Do not display name on website

Continue

Step 14 : Click [Continue](#) to confirm



reunion 2025 Kennedy

Please review the items in your cart.

| Item | Name | Amount | |
|------|---------------|--------|--|
| RSVP | Karen Johnson | Free | |
| RSVP | John Johnson | Free | |

[Continue](#)

[Return to the homepage](#)

Need help?

[Contact the organizer](#) • [Contact MyEvent](#)

Step 13 : Complete



reunion 2025 Kennedy

Thank you, your purchase was successful.

Your order number is **51500443**.

A confirmation email has been sent to test@myevent.com.

Order Summary

| Item | Name | Amount |
|-----------------|---------------|--------|
| #1522051 - RSVP | Karen Johnson | Free |
| #1522053 - RSVP | John Johnson | Free |

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